

## MEMORANDUM

**SUBJECT:** 2014 Governor's Awards Nominations  
**FROM:** Board of Vocational Rehabilitation  
**DATE:** March 3, 2014

The Board of Vocational Rehabilitation (BVR), working with the Board of Service to the Blind and Visually Impaired (BSBVI) and Statewide Independent Living Council (SILC) seeks your support in gathering nominations for the 2014 Governor's Awards.

We ask for your assistance with circulating the enclosed nomination forms to others i.e., people in your office, organizational members, and encouraging others to make nominations of those who are deserving of recognition.

The five nomination categories are:

1. Distinguished Service
2. Outstanding Citizen with a Disability
3. Outstanding Employee with a Disability
4. Outstanding Employer of the Year (3 categories)
  - a. Small Private Employer (non-governmental)
  - b. Large Private Employer (non-governmental)
  - c. Public Employer of any size (local, county, state or federal government entity, school district, university)
5. Outstanding Award in Transition Services

We expect to provide notice to recipients and nominators by the end of May. We coordinate the date of the awards ceremony with the Governor's office based upon the Governor's availability. Dates of previous awards ceremonies have been held either late summer or early fall.

Thank you for supporting this awards program, which recognizes South Dakotans for their contributions to the rehabilitation and employment of people with disabilities. If you have any questions, please contact Board staff at 605.945.2207 or 1-800.210.0143.

## **2014 GOVERNOR'S AWARDS**

### **NOMINATIONS PROCESS**

1. Any interested individual, agency or organization may submit nominations.
2. Nomination forms are available from the Board of Vocational Rehabilitation (BVR) by calling 945-2207 or 1-800-210-0143, or by visiting the Department of Human Services home page. Go to: <http://dhs.sd.gov/>.
3. Nominations should be typed or legibly printed and complete. Nomination forms may be photocopied. All supporting materials should be copied or reproduced on 8 ½ X 11" paper. Do not submit video or audiotapes. Faxed copies will not be accepted.
4. Nominations must be postmarked by Friday, March 28, 2014
5. Members of the BVR, BSBVI, and SILC will review the nominations and their recommendations will be forwarded to the Governor's Office for final action.
6. If assistance is needed in completing the nomination(s), please call BVR staff at 1-800-210-0143.
7. Please submit nominations to:

Board of Vocational Rehabilitation  
221 South Central Avenue  
Pierre, SD 57501